



CITY OF FALLS CHURCH

RECRUITMENT ANNOUNCEMENT

CREW LEADER – STORM WATER UTILITY CREW

The Public Works Department is recruiting a full-time Crew Leader. The selected individual will work in the Public Works Department as Crew Leader for a four person Storm Water Utility Crew.

TYPICAL TASKS:

- Supervise a crew performing installation, maintenance construction and repair of storm water conveyance system, including; curb and gutter, and storm sewer infrastructure (manholes, pipes, structures, etc.) in the City-right-of-way and City-owned property;
- Supervise and perform masonry and concrete work including; setting forms, ordering material, pouring and finishing concrete for curb and gutter and storm sewer repair, raising man holes etc.;
- Supervise and perform work related to inspecting and cleaning storm sewer pipe including operating flusher / vacuum equipment and a camera truck;
- May supervise and perform work related to leaf vacuum and snow removal operations;
- May supervise and perform asphalt work including; ordering materials, spreading and compacting material, sealing and finishing;
- Supervise and perform operation of trucks, tractors, back-hoes, and other equipment in connection with assigned tasks;
- Complete daily paperwork related to job duties;
- Respond to inquiries and complaints from citizens/customers;
- Ensure crew members comply with safety standards and policies;
- Perform related work as required.

REQUIREMENTS:

- High school diploma or GED;
- Possession of a Commercial Driver's License (CDL) valid in the Commonwealth of Virginia and a good driving record;
- Thorough knowledge of repair, operation, maintenance, rehabilitation and construction of public works and services to which assigned, the tools, materials and equipment used in such work, and the occupational hazards and safety precautions of the work;
- Demonstrated ability to assign and supervise the work of others;
- Good communication skills;
- Basic computer skills preferred;
- Able to read and understand road maps and system maps;
- Able to respond to emergency overtime work at all hours and all weather conditions;
- Able to perform heavy manual labor outdoors for extended periods, often under unfavorable weather conditions;
- Able to exert 100 lbs of force occasionally, 50 lbs of force frequently and up to 20 lbs of force constantly to move objects. Work requires climbing, balancing, stooping, reaching kneeling, crouching, crawling, etc.;

- Able to prepare written reports including daily work logs and annual employee evaluations;
- An equivalent combination of training and experience may be considered.

SPECIAL REQUIREMENT: This position is considered emergency service personnel; individual selected is required, as a condition of employment, to be available to respond to emergencies.

SALARY: **\$43,075 + depending on qualifications.** Includes comprehensive benefits package including health insurance, dental insurance, pension plan, deferred compensation plan, flexible spending account, college savings plan, life and long-term disability insurance, paid holidays, vacation and sick leave, annual safety shoe allowance, City uniforms supplied for wear while on the job, corporate discount gym membership, credit union membership, free parking, and more. See www.fallschurchva.gov for additional information.

HOURS: 7:00 a.m. - 3:30 p.m., Monday through Friday, plus after hour emergency response, as required.

TO APPLY: A City Application may be downloaded at www.fallschurchva.gov. Call (703) 248-5127 to receive an application by mail or pick up an application in the Human Resources Office. Send application to: City of Falls Church, Human Resources Division, 300 Park Avenue, Falls Church, VA 22046 or via email at hr@fallschurchva.gov. **YOU MUST SUBMIT A COPY OF YOUR DRIVING RECORD OBTAINED FROM THE DEPARTMENT OF MOTOR VEHICLES WITH YOUR APPLICATION.**

REASONABLE ACCOMMODATION: During the selection process, applicants with disabilities may request reasonable accommodation. Requests should be directed to the Human Resources Division. The City of Falls Church does not discriminate in employment or the provision of services on the basis of race, color, national origin, gender, religion, age or disability.

All City Facilities Are Smoke Free